

# The Village of Northfield

## REGULAR COUNCIL MEETING

February 27, 2013

The meeting was called to order by Mayor Jesse J. Nehez at 7:30 p.m.

### **PLEDGE OF ALLEGIANCE was recited**

ROLL CALL: The Roll Call was taken by the Finance Director, Monica James. The following were present: - Mayor Jesse J. Nehez; Beatrice Greenlee, Mary Volny, John Bolek, Linda Bowen, and Karyn Selle. In addition, Law Director, Brad Bryan, and Acting Fire Chief Jason Buss were also present. John Schlueter was absent.

Mayor asked that at this time, we deviate from the agenda.

Proclamation 2013-26 1st Reading – A Proclamation Honoring Firefighter Robert Kolacz for his years of Service to the Village of Northfield Fire Department.

A motion was made by John Bolek to suspend the 3 reading rule, seconded by Linda Bowen, Passed with 5 ayes, John Schlueter absent

A motion was made by John Bolek for passage, seconded by Linda Bowen, passed with 5 ayes, John Schlueter absent.

Acting Chief Buss did read and presented the Proclamation to Firefighter Robert Kolacz. Chief Buss stated that there would be a reception for Mr. Kolacz at the Fire Station on April 6, 2013 at 6:30 p.m. And that Mr. Kolacz would still be around to volunteer his time and services to the department.

### **APPROVAL OF MINUTES: Mayor asked for approval of the January 23, 2013 Regular Council Meeting Minutes.**

Discussion that the Finance Director had to leave the room and the recorder was malfunctioning and unable to determine the motions made. Therefore the following amendments were made:

A motion was made by Beatrice Greenlee to suspend the 3 reading rule seconded by Karyn Selle, Passed with 5 ayes, John Schlueter absent

A motion was made by Beatrice Greenlee for passage, seconded by Karyn Selle, passed with 5 ayes, John Schlueter absent.

A motion was made by Karyn Selle seconded by Beatrice Greenlee to approve the January 23, 2013 minutes as amended. Passed with 5 ayes, John Schlueter absent

A motion was made by John Bolek seconded by Karyn Selle to approve the February 13, 2013 minutes, Passed with 5 ayes, John Schlueter absent

### **PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES:**

## **REPORTS OF MUNICIPAL OFFICERS:**

**A. MAYOR JESSE J. NEHEZ** stated that the Racino is still on schedule for an opening day of December 18, 2013. The Mayor has been working with Brock regarding Fire and Safety issues to help the Racino. He has a meeting on March 12, 2013 to discuss these issues further.

Mayor Nehez also stated that Pam Hanover will be here to discuss a possible TIF. The TIF will help bring in money to the Village and will be used for improvements along Route 8.

**B. FINANCE DIRECTOR MONICA A. JAMES** stated that the conversion to OTAS is going well will have a report and presentation for Council at the next meeting.

Mr. Bolek stated that he would like to begin talks with the Department Heads regarding the 2013 Appropriations. Mr. Bolek suggested that a meeting take place on Wednesday, March 6, 2013, can begin at 6:00 p.m.

Chief Buss stated that he would be unable to attend a meeting that night, since he will be at this other job.

Mr. Bolek suggested then that Council meet with Service and Police Departments on March 6. Then can meet with Chief Buss on March 13 at 7:00p.m. and the Finance Director can present OTAS demonstration at 6:00 p.m.

**C. ENGINEER RICHARD WASOSKY** – will attend the next meeting.

**D. LAW DIRECTOR BRADRIC BRYAN** stated:

- Stated that will have a discussion about the purchase of a new copier later in the meeting
- Introduced Pamela Hanover of Squire Sanders Law Firm to discuss the TIF.

Ms. Pamela Hanover explained to Council what a TIF is and how it benefits everyone. A Tax Increment Financing (TIF) allows the Village to collect future taxes at this time. A TIF can be prolonged over as much as 30 years. Ms. Hanover explained that it is more beneficial to extent over a longer period and cancel when no longer needed then to try to get it extended to the maximum of 30 years. Ms. Hanover will prepare the necessary paperwork, such as notices and legislation that are necessary for the process.

Mr. Bryan explained that it would be at least 3 years before the Village sees property tax revenue from the Racino. Participation in a TIF would allow the Village to begin receiving benefits now.

Mr. Bolek asked if Ms. Hanover could prepare an Analysis of what the Village might expect if agree to the TIF.

Ms. Hanover will prepare such an Analysis, is part of the process.

Mr. Bolek also asked how involved Council would be in the process or is this handled between Ms. Hanover, Mayor and Mr. Bryan.

Mr. Bryan stated that it is the decision of Council.

Mrs. Volny stated that she is comfortable with Mayor and Mr. Bryan handling the process.

Resolution 2013-28 1<sup>st</sup> Reading – An Emergency Resolution Authorizing The Mayor To Retain The Squire Sanders Law Firm For A Tax Increment Financing Project

Mr. John Bolek made a motion to suspend the 3 reading rule, seconded by Mary Volny, passed with 5 ayes, John Schlueter absent.

Mr. John Bolek made a motion for passage, seconded by Linda Bowen, passed with 5 ayes, John Schlueter absent.

**E. DEPARTMENT HEADS:**

1. **Police Department, Chief Mark Wentz – will attend the next meeting.**

2. **Fire Department, Acting Chief Jason Buss stated** Lt. Cingel gave you my report at the last meeting. Chief Buss is here today to present Council with a report on the Ambulance Billings that have been received. Chief Buss stated that he has been working with the Finance Director to resolve some issues. As a result, there have been a few changes made, including that LifeForce Management will now collect all billings for the Department instead of them being mailed to the Village Hall for the Finance Director to process. Chief Buss explained that there will be some invoices that will be uncollectable, with the next step being to contact a collection agency. However, that has not been a policy in the past, and Chief Buss does not want to change.

Mr. Bryan thanked Chief Buss for all his time and effort he has put into the job since taking over as Acting Chief. Mr. Bryan stated that Chief Buss returns all call promptly and works well with everyone.

Mayor Nehez also thanked Acting Chief Buss for the good job he has done. Because of his efforts the Fire Department appears will receive a \$70,000.00 Grant, for Cardiac equipment.

**REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:**

A. **PLANNING COMMISSION, KARYN SELLE** as Mr. Bryan is there was a reason to schedule a meeting.

Mr. Bryan stated that at this time there was nothing pending

B. **CEMETERY BOARD, BEATRICE GREENLEE** had nothing to report but the next meeting is scheduled for March 12, 2013

C. **RECREATION BOARD, MAYOR NEHEZ** stated that the Board will meet on March 7<sup>th</sup> at 7:30 p.m.

D. **CHARTER REVIEW COMMISSION, MAYOR NEHEZ** stated meeting scheduled for March 6 at 7:00 p.m.

**REPORTS OF STANDING COMMITTEES:**

A. **FINANCE, JOHN BOLEK** stated the Committee did meet tonight at 6:30 p.m. The Committee will meet on March 6 at 6:00 p.m. with the Service Department and at 7:00 p.m. with the Police Department. On March 13, will be at 7:00 p.m. with the Fire Department. These meeting will be to discuss the 2013 Appropriations. Will meet with the Finance Director at 6:00 p.m. to review the new OTAS program. Mr. Bolek also stated that the preliminary budget does not include the 2 million dollars that the Village is supposed to receive this year. It will be necessary to make changes once the monies are received.

Ordinance 2013-30 1<sup>st</sup> Reading – An Emergency Ordinance Approving The Payment of Bills For The Month Of February 2013 in the amount of \$99,159.05.

A motion was made by John Bolek for passage, seconded by Karyn Selle, passed with 5 ayes, John Schlueter absent.

A motion was made by John Bolek seconded by Karyn Selle to approve the Clerk of Courts December 2012 report in the amount of \$11,332.50, passed with 5 ayes, John Schlueter absent.

A motion was made by John Bolek seconded by Mary Volny to approve the Clerk of Courts January 2013 report in the amount of \$21,721.52, passed with 5 ayes, John Schlueter absent.

**B. ROADS/PUBLIC WORKS, John Schlueter, absent**

John Bolek stated that the test bores for Houghton Road have begun. There had been a collapse near Smith Park, with has been coned off until repairs can be made.

Complaints have been received that the water running through Smith Park appears to be rusty, residents are afraid that toxins may be involved.

Mrs. Selle stated that would need to get the water tested but there are natural molds that can turn the water a rusty color.

Mr. Bryan stated that the TIF can be used for this purpose.

**C. HEALTH AND WELFARE, Beatrice Greenlee, had nothing to report.**

**D. BUILDINGS & GROUNDS, Karyn Selle, had nothing to report.**

**E. WAGES AND WORKING CONDITIONS, Linda Bowen, had nothing to report.**

**F. FIRE AND SAFETY, Mary Volny, had nothing to report.**

**LEGISLATION:**

Ordinance 2013-20 2<sup>nd</sup> Reading – An Emergency Ordinance Amending Sections 1042.14 and 1042.32 OF The Street, Utilities and Public Service Code Relating To Sewer Maintenance Fee Charges And Penalties For Delinquent Payments

Will go on 3<sup>rd</sup> reading on the next agenda

Ordinance 2013-27 1<sup>st</sup> Reading – An Emergency Ordinance Establishing Chapter 1482 Of The Building And Housing Code Relating To Residential Exterior Lighting.

Council held discussion that some of the definitions are too broad, would be open for numerous interpretations. Also this legislation appears to include the front yard and there should be different rules for the front and back yards.

Ordinance will go on 2<sup>nd</sup> reading on the next agenda

Resolution 2013-29 1<sup>st</sup> Reading – An Emergency Resolution Authorizing The Mayor To Enter Into An Agreement With Windstream For Telecommunications Service.

Mrs. Volny stated that a work session was held with Jay Mutter and Monica James, it appears that Windstream will offer the best service for the Village. The Village will pay approximately \$400.00 more per month but the system will be completely updated.

A motion was made by John Bolek seconded by Karyn Selle to suspend the 3 reading rule, passed with 5 ayes, John Schlueter absent

A motion was made by John Bolek seconded by Mary Volny for passage, passed with 5 ayes, John Schlueter absent

**OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS; ADJOURNMENT**

Discussion and Possible Approval to purchase a Toshiba 3040c Color Copier.

Mary Volny explained that at the work session, a copier was also discussed. Suggestion that would be more feasible to have the new copier at the Village Hall, purchase a printer for the Finance Director and give the Service Department the old copier and color printer that are currently in the Village Hall.

A motion was made by John Bolek seconded by Karyn Selle to purchase a Toshiba 3040 c Color Copier not to exceed \$7,000.00, passed with 5 ayes, John Schlueter absent.

Mr. Bolek suggested that the Village hold our Community Garage Sale on May 31 and June 1, 2013 Still need to look at dates for the Pancake Breakfast, does not seem like a good idea to hold on the same weekend because if you are participating in the Sale, cannot come to the breakfast, would not want to leave your stuff unattended.

A motion was made by John Bolek and seconded by Beatrice Greenlee to adjourn at 09:03 p.m., passed with 5 ayes, John Schlueter absent

Respectfully submitted by:

Attest:

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President of Council

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Clerk of Council