

The Village of Northfield

REGULAR COUNCIL MEETING

October 26, 2016

The meeting was called to order by Mayor Nehez at 7:30p.m.

The Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following were present: Mayor Nehez, Council Persons Nick Magistrelli, Jim Daugherty, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present were Law Director Brad Bryan and Lieutenant Jamie Mackie.

APPROVAL OF THE MINUTES:

A motion to approve the minutes for the October 12, 2016 Council Meeting was made by Ms. Domzalski, seconded by Mr. Magistrelli. Mr. Magistrelli, Mr. Hipps, Mr. Daugherty, Ms. Domzalski, and Mr. Vojtush were in favor of approval of the minutes. Ms. Noack abstained as she was absent for that meeting.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:

Mr. Joe Buzalewski of 9224 Cranbrook Drive between Huntington Drive and the playground. Mr. Buzalewski stated that the turn on Cranbrook Drive going south after Stratford Drive presents a dangerous corner with regard to passing vehicles. Mr. Buzalewski stated there is currently a "No Parking" sign, but that cars do park there forcing people to go around the parked cars and drive into oncoming traffic. Mayor Nehez asked that Lt. Mackie speak with Service Director Jason Walters to try and find a solution to this dangerous corner. Lt. Mackie agreed to assess this corner. Mr. Buzalewski requested he have an answer as to what can be done by the next Council Meeting.

APPOINTMENT:

At this time Mayor Nehez requested that Mr. Bryan read legislation appointing a new Part-Time Patrol Officer to the Police Department.

2016-93 An Emergency Resolution Confirming the Mayor/Director of Public Safety's Appointment of Vincent Cangelosi as a Part-Time Police Officer. A motion to suspend the three reading rule was made by Mr. Hipps, seconded by Mr. Vojtush. All were in favor of suspending the three reading rule, zero opposed. Mr. Vojtush moved for passage, seconded by Ms. Noack. All were in favor of passage, zero opposed. Mr. Cangelosi was then sworn in by Lt. Mackie.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse J. Nehez – Mayor Nehez reported that Ledge Road is near completion. Mayor Nehez encouraged Council and residents to take a look at the progress. Mayor Nehez added Center Stage Dance Studio is in the process of renovating the former Goodwill store, and they are hoping to open before the end of 2016. Finally, Mayor Nehez added that Police Chief Mark Wentz has been placed on administrative leave with pay. Mayor Nehez stated that Lt. Mackie is the highest ranking officer in charge of the Police Department in his absence.

Finance Director, Tricia Ingrassia – Ms. Ingrassia asked Council for a motion to acknowledge they received the September 2016 month-end reports and reconciliation. A motion was made by Mr. Daugherty, seconded by Ms. Noack. Mr. Bryan asked if there were any questions or comments. Mr. Vojtush commented that Council just received these reports this evening and has not had a proper amount of time to review the reports. Mr. Vojtush stated he is unable to approve the reports at this time. Mr. Bryan clarified that the motion requested isn't for approval of the reports, but merely an acknowledgement of having received them. Mr. Vojtush stated he has received them. Mr. Bryan stated that Council can review them at their leisure and should they have questions, they can contact Ms. Ingrassia for clarification. All were in favor of the motion acknowledging receipt of the September 2016 month-end reports and reconciliation, zero opposed.

Ms. Ingrassia stated the Service Department's 2006 Ford F-350 recently underwent repairs to the cab. Ms. Ingrassia stated that the repairs were in the original budget, and she requested a motion for payment to Valore's Truck Painting and Body Company in the amount of \$8,411.80. A motion for payment was made by Mr. Daugherty, seconded by Mr. Domzalski. Mr. Vojtush asked whether or not the repairs were previously budgeted. Ms. Ingrassia stated they were. All were in favor of the motion for payment, zero opposed.

Ms. Ingrassia continued with clarifications regarding the current appropriation amendments before Council this evening.

1. Street Lighting increase due to a combination of the account not being correctly charged last year and/or increase electric rates.
2. Traffic Signs, Signals, and Markings increase due to an invoice to change the Lee Eaton school zone signs.
3. County Health Contract increase due to the expense portion of the Real Property Tax Advances costs being higher than the anticipated expense.
4. Law Department's Other Expenses is a new account created due to the pending investigation involving the Police Chief.
5. General Government Contractual Services increase due to both the IT Support and Senior Rubbish Removal expenses.
6. Liability Insurance increase due to the Village paying the premium all at once as opposed to making installment payments as in the past.
7. Dental, Vision increase due to a combination of last year's figures being understated and/or increase in the amount of employees on the policy.
8. ODJFS Reimbursement or unemployment compensation is due to a new claim being filed from a current employee who left employment with another entity. The obligation to pay the claim falls on both the Village and the former employer.
9. Workers' Compensation increase due to the current year premium being higher than estimated.
10. Fiscal Officer/Treasurer Fees decreased due to overage.
11. Examiner Fees decreased due to overage.
12. Election Expense decreased due to overage.
13. Land and Building Contractual Services increased due to unforeseen building maintenance.
14. Land and Building Capital decrease due to change in plans for capital improvements to buildings.

15. Fire Department Contractual Services increased due to Dispatch Services having been split properly between the Police, Service, and Fire accounts, which was not done in the past.
16. The TIF Fund School District Compensation increase due to the settlement being higher than projected.
17. The TIF Fund Fiscal Officer/Treasurer Fees increased due to the settlement being higher than projected.
18. Clerk of Court Payments to Other Local Agencies decreased as the Village will not be showing the revenues and expenses within its accounting software, but only on the financial statements filed with the Auditor of State at year-end.

Mr. Vojtush asked what the breakdown of the General Government Contractual Services between the IT Support and Senior Rubbish Removal was. Ms. Ingrassia indicated that she did not have the figures in front of her, but she would get the amounts to Mr. Vojtush before the next meeting.

Engineer, Rich Wasosky – Will be present for the next meeting of Council on November 9, 2016.

Law Director, Brad Bryan – No report.

DEPARTMENT HEADS:

Police Department, Lieutenant Jamie Mackie – Lt. Mackie stated that Sgt. Zolcus has been working hard with his sister to get the garage set-up for Fright Night on the evening of Halloween. Lt. Mackie continued that he is in the process of securing the rest of the donations for food and beverages. Lt. Mackie stated that everything is in place and asked if anyone was interested in volunteering their time on Halloween, he would appreciate the support. Mayor Nehez stated he was pleased to see that the Police Department is working together to keep business going as usual. Lt. Mackie thanked the Mayor and stated he would pass the praise along to the Department members. Mayor Nehez encouraged Council to go and see the garage set-up for Fright Night and stated he feels the Police Department did a wonderful job putting it all together. Lt. Mackie stated all the praise should go to Sgt. Zolcus, who has been working diligently to prepare for Halloween. Mayor Nehez added he was happy to see how hard Lt. Mackie was working to get the donations together. Ms. Domzalski stated if there were anything else that was needed for Fright Night in the way of donations, to please let her know, and she would be happy to provide the items needed.

Fire Chief, Jason Buss – Will be present for the next meeting of Council on November 9, 2016.

Service and Building Superintendent, Jason Walters – Will be present for the next meeting of Council on November 9, 2016.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – No report.

Recreation Board, Mayor Nehez – Due to personal illness, Mayor Nehez stated that he has not yet had time to look through the applicants that applied to be on the Recreation Board. Mayor Nehez plans to review the applicants and set-up interviews next week. The next scheduled Recreation Board meeting will be held at 7:30 pm on November 3, 2016 in Council Chambers.

Cemetery Board, Beatrice Greenlee – No report.

REPORTS OF STANDING COMMITTEES:

Finance, Mr. Magistrelli – Mr. Magistrelli said that there were not enough members present to review the October payments. The Finance Committee meeting would be rescheduled for Monday, October 31st at 5:00pm in Council Chambers.

Roads/Public Works, Mr. Daugherty – Mr. Daugherty reported he and Mr. Walters have been working with Mr. Rosette and the owner of Northfield Park with regard to dead trees on Summit Avenue. Davey Tree needed permission to have access to his property to remove the trees. If the trees are not gone already, they soon will be.

Health and Welfare, Mrs. Noack – Mrs. Noack thanked the Committee members for getting together and working with Ms. Ingrassia in regarding the health care renewal. Ms. Noack asked that someone take the floor to give an overview of what transpired during the Work Session. Mayor Nehez asked either Ms. Ingrassia or Mr. Bryan to give the overview. Mr. Bryan stated the work session regarding the health care renewal included Mike Troyan, the Village's health insurance broker. During the Work Session, Mr. Troyan explained that he obtained quotes from several insurance carriers to find the lowest and best quotes. Mr. Bryan continued that the original percentage for the renewal was quoted at a 25% increase. Mr. Bryan stated because the Form Fire applications were completed by all the Village employees, the final increase amount was between 12% and 13%. At the recommendation by Mr. Troyan, staying with Medical Mutual is the best option for the Village. Mr. Bryan continued that there is legislation on the Agenda this evening for the health care renewal.

Wages and Working Conditions, Mr. Vojtush – No report. Mayor Nehez added there were several applications filed for part-time patrol officers, and he would like to go over them with the Lieutenant to see if we can add additional staffing to the Police Department.

Fire and Safety, Mrs. Domzalski – No report.

Buildings and Grounds, Mr. Hipps – No report. Mayor Nehez stated the Village is working on donations for Christmas. Mayor Nehez continued that he would like to get the Christmas decorations done before Thanksgiving, by November 15th, dependent upon the leaf pick up schedule. Ms. Noack stated that she needs the Service Department to come and pick up the items that were donated for Christmas decorations.

LEGISLATION:

2016-94 An Emergency Resolution Authorizing the Mayor to Enter into Agreements for Employee Medical, Dental, and Vision Coverage. First Reading. A motion to suspend the three reading rule was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Ms. Noack, seconded by Mr. Vojtush. All were in favor of passage, zero opposed.

2016-95 An Emergency Resolution Authorizing Certain Amendments to the 2016 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution. First Reading. A motion to suspend the three reading rule was made by Mr. Vojtush, seconded by Mr. Daugherty. All were in favor of suspending the three reading rule, zero opposed. A motion for passage was made by Mr. Daugherty, seconded by Mr. Vojtush. All were in favor of passage, zero opposed.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:

Mr. Magistrelli welcomed Ms. Noack back and hoped she was feeling better. Mr. Magistrelli also added he hopes the Mayor is feeling better after surgery. Mr. Magistrelli continued that Mike Troyan did a fine job on the health care renewal. Mr. Magistrelli also stated he hopes Council took note that we could've had a 25% increase, but the Village was fortunate in receiving a lower rate increase. Finally, Mr. Magistrelli rooted for the Cleveland Indians.

Mr. Daugherty stated there is a young man on his street doing a school project. Mr. Daugherty turned the floor over to Ms. Domzalski for the specifics. Ms. Domzalski stated the young man is raising money for the Emergency Assistance Center by painting/drawing photos for a small fee. Mr. Daugherty requested that Mayor and Council recognize him for raising the funds. Mayor Nehez stated he would like to see a piece of artwork hang in Town Hall and the Village will make a donation. Ms. Noack asked to relay the message that she would like a picture of Northfield Village Town Hall, and she will donate as well.

Mr. Vojtush stated he had two items as well. Mr. Vojtush stated he has a concern with the approaching leaf program. Mr. Vojtush said the leaves have not begun to fall yet, and he requested the program be moved back by a week or two. Mayor Nehez stated the Village has made exceptions in the past for leaf collection, and he is sure this year will be no different. Mr. Hipps added that the new way that Mr. Walters intends to collect the leaves will give the Service Department more flexibility in the collection process.

Mr. Vojtush wished to express his gratitude for the way Mr. Walters handled the gas company with regard to installing a new gas line at his residence. Mr. Vojtush was happy to have him there during the installation of the new line because he was concerned about his new driveway apron being torn up in the installation process.

Ms. Noack expressed her gratitude for those that reached out while she was off due to her surgery and for those that stepped in to make sure that committee responsibilities were fulfilled.

ADJOURNMENT –

A motion to adjourn was made by Ms. Domzalski, seconded by Mr. Magistrelli. All were in favor of adjournment, zero opposed. Meeting adjourned at 8:10pm.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council