

The Village of Northfield

REGULAR COUNCIL MEETING

July 26, 2017

The meeting was called to order by Mayor Nehez at 7:30p.m.

The Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following were present: Mayor Nehez, Council Persons Nick Magistrelli, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present were Law Director Brad Bryan, and Village Engineer Rich Wasosky.

APPROVAL OF THE MINUTES:

A motion to approve the minutes of the July 12, 2017 Council Meeting was made by Ms. Noack, seconded by Mrs. Domzalski. All were in favor of approving the Minutes from the July 12, 2017 Council Meeting, none opposed.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – Mayor Nehez stated he had no report, but within the next month he hopes to have a report regarding the new hotel.

Finance Director, Tricia Ingrassia – Ms. Ingrassia met with First National Bank of Pennsylvania (FNB) about changing banks. She stated that she was not displeased with the current bank Huntington, but FNB offered better rates for services associated with the checking account. She also discussed setting up a sweep account for interest earnings. Everyone was in favor of changing financial institutions. Ms. Ingrassia stated the transition goal is October.

Ms. Ingrassia discussed a call regarding the creation of the new funds from the Auditor of State's (AOS) office. The new funds were not approved for Property Improvement or Hydrant Maintenance. The AOS stated according to GASB rules, these items needed to be tracked in the General Fund. Ms. Ingrassia continued that she would add a sub account for hydrant maintenance and property improvements within the General Fund.

Regarding the appropriation amendments and transfers, Ms. Ingrassia stated the correction to the non-approved Hydrant Maintenance Fund will require a shift from fund 405 to a new and adding new line item in the General Fund numbered sub-account 100.8000. Ms. Ingrassia stated she will reduce capital for Land and Building to increase the SCM&R Fund for the Presidential Subdivision Project. Ms. Ingrassia continued there is an increase for Kennedy Boulevard sewer install in the amount of \$125,000.00. Also under sewer, Ms. Ingrassia stated Jason Walters needed a lateral line attachment for the sewer camera which will increase the capital appropriation. Ms. Ingrassia continued there is also an increase for \$1,000.00 in the Law Enforcement Trust Fund for Police business. Mr. Vojtush asked why the part for the sewer camera was \$5,000.00 instead of the \$2,000.00 for which Mr. Walters originally asked. Ms. Ingrassia replied that original \$2,000.00 was for a different part. Mr. Wasosky inserted that part was for a root cutter, and the increase is for the small lines attachment.

Engineer, Rich Wasosky – Mr. Wasosky met with the project supervisor for the Presidential Subdivision from Karvo, and the project will begin on August 7th. Mr. Wasosky added the project would be completed by October 20th. Mr. Wasosky stated there are concerns about the amount of curb and gutter cutting that will be necessary.

Mr. Wasosky stated the Ledge Road contractor was back to repair the four slabs of concrete that were discussed back in May. The contractor replaced six slabs instead of the original four that were cracked. Mr. Wasosky stated some additional touch up work needs to be completed and the sewer lines need to be flushed. Upon completion of these items, the Village will pay the remaining \$82,000.00 retainage.

Mr. Wasosky stated last Saturday there was a storm that brought 2.11 inches of rainfall within one hour, which is almost categorized as a twenty-five year storm. Mr. Wasosky continued there was minor flooding. Mr. Wasosky discussed Russo's Restaurant, their inadequate building design, and how the design encourages rain to come into the building. Mr. Wasosky will contact the Mayor regarding dates to further discuss the storm water solutions in a work session.

Mr. Hipps requested a regional seminar for storm water education and information about rain barrels for the community. Ms. Noack asked if information regarding the snow plowing could go into the next newsletter with the next sewer bill.

Mr. Vojtush asked if the Service Department has the equipment to flush out the Ledge Road sewer system and whether they would be able to do this to save the Village money. Mr. Wasosky stated flushing the sewer lines was part of the contract bid for the Ledge Road Project.

Law Director, Bryan – Mr. Bryan read the Mayor's Court Disbursements for the month of June (report attached). A motion to accept the Mayor's Court Disbursements for the month of June was made by Mr. Vojtush, seconded by Mr. Hipps.

DEPARTMENT HEADS:

Police Department, Sgt. John Zolcus – No report. Sgt. Zolcus will be in attendance at next scheduled Council meeting.

Fire Department, Chief Buss – No report. Chief Buss will be in attendance at next scheduled Council meeting.

Service Superintendent, Jason Walters – No report. Mr. Walters will be in attendance at next scheduled Council meeting.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – No report.

Recreation Board, Mayor Nehez – Recreation Board meeting was rescheduled to August 10, 2017 at 6:30p.m.

Cemetery Board, Beatrice Greenlee – No report.

REPORTS OF STANDING COMMITTEES:

Finance, Mr. Magistrelli – Mr. Magistrelli stated there was a Finance Committee meeting this evening, and as usual, all financial items appeared to be in order.

Roads/Public Works, Alternate – No report.

Health and Welfare, Mrs. Noack – No report.

Wages and Working Conditions, Mr. Vojtush – No report.

Fire and Safety, Mrs. Domzalski – No report.

Buildings and Grounds, Mr. Hipps – No report.

LEGISLATION:

2017-60 – An Emergency Resolution Declaring the Month of August 2017 Kids Month in the County of Summit and Village of Northfield (First Reading)

Mr. Bryan stated this is an annual measure that is adopted by Council at the request of the County. A motion to suspend the three reading rule was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Vojtush, seconded by Ms. Noack. All were in favor of passage, none opposed.

2017-61 – An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with Aislinn Consulting, LLC to Provide Planning Services to the Village in Connection with the Commercial Overlay District Project (First Reading)

Mr. Bryan stated the Overlay District Committee interviewed four candidates, and they unanimously selected Aislinn Consulting, LLC. Mr. Bryan continued Rita McMann, the principal's proposed scope of services would not exceed \$5,000.00. She is confident the project will be completed for that amount unless the scope changes. A motion to suspend the three reading rule was made by Mr. Hipps, seconded by Ms. Noack. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Hipps, seconded by Mr. Vojtush. All were in favor of passage, none opposed. Mr. Bryan announced the kick-off meeting for the project will be held on August 9 at 6:00p.m. and invited the Planning Commission to attend that meeting.

2017-62- An Emergency Resolution Authorizing Amendments to the 2017 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution (First Reading) A motion to suspend the three reading rule was made by Mr. Magistrelli, seconded by Ms. Noack. All were in favor of suspending the three reading rule, none opposed. A motion for

passage was made by Mr. Magistrelli, seconded by Ms. Noack. All were in favor of passage, none opposed.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:

Mayor Nehez announced he will be on vacation next week, and the Council President will be filling his position while he is out of town.

Mr. Vojtush announced that his daughter's wedding went well. He also stated his son had surgery that morning and was resting comfortably.

Ms. Noack requested a work session to include updating the snow plow form.

ADJOURNMENT:

A motion to adjourn was made by Ms. Domzalski, seconded by Mr. Vojtush. All were in favor of adjournment, zero opposed. Meeting adjourned at 8:15pm.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council



The Village of Northfield

Clerk of Court

Clerk of Court
Lisa Thellmann

Mayor
Jesse J. Nehez

July 20, 2017

To: Mayor Nehez

**Northfield Village Mayors Court
Monthly Disbursal
June - 2017**

Total to be disbursed: \$9,338.29

Total due to the State: \$948.00

Total due to Stow Municipal Court: \$50.00

Total due to the City of Stow: \$27.00

Total disbursed for restitution: \$270.19

Total due to the Village: \$8,120.10

**CC: Brad Bryan
Trish Ingrassia
Nick Magistrelli
Gary Vojtush
Alan Hipps
Jenn Domzalski
Renell Noack
Vacant**

A handwritten signature in black ink, appearing to be 'J. Nehez'.