

The Village of Northfield

REGULAR COUNCIL MEETING

September 13, 2017

The meeting was called to order by Mayor Nehez at 7:30p.m.

The Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following were present: Mayor Nehez, Council Persons Nick Magistrelli, Keith Czerr, Jenn Domzalski, Alan Hipps, Renell Noack, and Gary Vojtush. Also present were Law Director Brad Bryan, Officer in Charge Sgt. John Zolgus, Fire Chief Jason Buss and Service Director Jason Walters.

APPROVAL OF THE MINUTES:

A motion to approve the Minutes of the August 23, 2017 Council Meeting was made by Ms. Noack, seconded by Mr. Magistrelli. All were in favor of approving the Minutes from the August 23, 2017 Council Meeting, none opposed.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES: None.

At this time, Mayor Nehez announced that the Council Meeting would deviate from the normal proceedings and move to Resolution 2017-68.

2017-68 – An Emergency Resolution Confirming the Mayor/Director of Public Safety's Appointment of John Zolgus as Chief of Police (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli, seconded by Ms. Noack. All members of Council did not approve the motion to suspend the three reading rule. Mr. Czerr: Yes. Ms. Noack: Yes. Mr. Vojtush: No. Mr. Magistrelli: Yes. Mr. Hipps: Yes. Ms. Domzalski: Yes. The motion to suspend the three reading rule was approved 5 yes votes, with Mr. Vojtush opposing. A motion for passage was made by Ms. Noack, seconded by Mr. Magistrelli. All members of Council were not in favor of passage. Mr. Czerr: Yes. Ms. Noack: Yes. Mr. Vojtush: No. Mr. Magistrelli: Yes. Mr. Hipps: Yes. Ms. Domzalski: Yes. The Resolution was adopted with 5 yes votes, and Mr. Vojtush opposing the measure.

At this time, Mr. Wasosky entered the meeting.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – Mayor Nehez stated there will be a grand opening for the new Rocksino gas station and car wash on Wednesday, October 18, 2017. Mayor Nehez stated the agenda for the event can be found in the Police Department. Mayor Nehez also announced McDonald's has submitted renovation plans for their property for the Planning Commission Meeting on September 27, 2017. Mr. Bryan stated the Planning Commission Meeting will be held at 6:30pm on September 27, 2017 before the next Council Meeting.

Finance Director, Tricia Ingrassia – Ms. Ingrassia requested a motion for acknowledgment of receipt for the August 2017 Month End Reconciliation. A motion for acknowledgment was made by Mr. Magistrelli, seconded by Ms. Domzalski. All were in favor of the acknowledgment of receipt of the August 2017 Month End Reconciliation. Ms. Ingrassia also stated the one amendment to the appropriations on the agenda is for the Service Department Vehicle Maintenance account. One of the vehicles has been having some problems.

Engineer, Rich Wasosky – Report attached. Mr. Wasosky stated he distributed an additional piece of legislation for soil boring for Ledge Road Phase II Reconstruction. Mr. Bryan read the legislation.

2017-71 An Emergency Resolution Authorizing Euthenics, Inc. to Obtain Soil Borings and Soil Testing for the Ledge Road Reconstruction Phase 2 Project. Mr. Bryan stated Council would have to amend the agenda to add this piece of legislation. A motion to add the legislation to the agenda was made by Mr. Hipps, seconded by Mr. Vojtush. All were in favor of amending the agenda to include 2017-71, none opposed. A motion to suspend the three reading rule was made by Ms. Noack, seconded by Ms. Domzalski. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Ms. Noack, seconded by Mr. Hipps. All were in favor of passage, none opposed.

Regarding Kennedy Boulevard, Mayor Nehez asked Mr. Wasosky what the plan was for the broken water line and the final paving of the road. Mr. Wasosky stated that Mr. Walters contacted the Cleveland Water Department. Mr. Wasosky stated the paving company would have to wait 10 days for the curing. Mr. Wasosky continued Kennedy would be the last street paved.

Regarding 174 Kennedy Boulevard, Mr. Hipps asked Mr. Wasosky what the time frame on the sewer repair would be and if it would affect the final paving of Kennedy. Mr. Wasosky stated the repair would be completed within the next week. Mr. Hipps asked if the apron would be replaced with the curb repairs in the current project for the Presidential Subdivision. Mr. Wasosky said the Presidential Subdivision Project cannot have any additions because of the Issue 2 funding. The additions will have to be negotiated and paid for separate of the current Presidential project.

Mr. Vojtush asked if the sink hole on Houghton is related to the failing catch basin on the corner of Victory Boulevard and Houghton Road. Mr. Wasosky stated they are not related.

Mr. Vojtush asked what the cost over-runs are for the Presidential Subdivision Project. Mr. Wasosky stated there are currently no over-runs on the project. Mr. Wasosky stated there may be an additional expense with the curb cutting and repair, but the price has not yet been discussed or determined.

Law Director, Brad Bryan – Mr. Bryan requested approval for the August 2017 Mayor's Court Monthly Disbursements (report attached). A motion for acceptance was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of acceptance of the August 2017 Mayor's Court Monthly Disbursements, none opposed.

Mr. Bryan also stated he received the price for the recodification of the Village code books for the 2016 legislation. Mr. Bryan stated the estimate is between \$4,900.00 to \$5,400.00, and there is \$6,500.00 budgeted for this year. Mr. Bryan requested a motion to proceed with American Legal Publishing Company to perform the updates to the Village code books with an amount not to exceed \$5,500.00. A motion to proceed was made by Mr. Hipps, seconded by Ms. Noack. All were in favor of approval, none opposed.

Finally, Mr. Bryan stated the September meeting for the overlay district project this evening at 6:00pm. The next meeting for the overlay district project is scheduled for Wednesday, October 11, 2017 at 6:00pm in the Council Chambers.

DEPARTMENT HEADS:

Police Department, Sgt. John Zolgus – Report attached.

Fire Department, Chief Jason Buss – Report attached.

Service Department, Jason Walters – No report.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – Mr. Hipps reiterated there will be a Planning Commission meeting on September 27, 2017 at 6:30pm to discuss the McDonald's variance request.

Recreation Board, Mayor Nehez – Mayor Nehez stated the Recreation Board meeting had to be cancelled due to a lack of quorum. Mayor Nehez advised the next meeting would be October 5, 2017 at 6:30pm. Ms. Noack asked that Chief Zolgus be present. Chief Zolgus stated he would be present.

Cemetery Board, Mr. Magistrelli – No report.

REPORTS OF THE STANDING COMMITTEES:

Finance, Mr. Magistrelli – Mr. Magistrelli stated the next Finance Committee meeting will be on September 27, 2017 at 6:00pm.

Roads/Public Works – No report.

Health and Welfare, Mrs. Noack – Ms. Noack stated the insurance renewal is coming up in November. Ms. Noack stated the rate increase came back at 16.2%, but our insurance representative was able to negotiate the renewal rate down to 11.9% for the upcoming renewal year. Ms. Ingrassia stated this renewal percentage does fall below the threshold within the union contracts of 13%.

Wages and Working Conditions, Mr. Vojtush – No report.

Fire and Safety, Mrs. Domzalski – No report.

Buildings and Grounds, Mr. Hipps – No report.

LEGISLATION:

2017-65 – An Emergency Ordinance Amending Sections 660.17 and 660.18 of the Codified Ordinances Relating to Weed and Grass Control (Third Reading). Mr. Bryan stated he did make the changes requested in the work session. A motion for passage was made by Mr. Magistrelli, seconded by Mr. Hipps. All members were not in favor of passage. Mr. Czerr: No. Ms. Noack: Yes. Mr. Vojtush: Yes. Mr. Magistrelli: Yes. Mr. Hipps: Yes. Ms. Domzalski: Yes. The measure passed 5 votes to 1 with Mr. Czerr voting no.

2017-69 – An Emergency Resolution Authorizing the Mayor to Extend the Senior Center Lease Agreement Between the Village, Northfield Center Township, Sagamore Hills Township and Epiphany Lutheran Church (First Reading). A motion to suspend the three reading rule was made by Ms. Domzalski, seconded by Ms. Noack. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of passage, none opposed.

2017-70 – An Emergency Resolution Authorizing Certain Amendments to the 2017 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli, seconded by Ms. Domzalski. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Magistrelli, seconded by Ms. Noack. Mr. Vojtush asked what work was performed on the F-650. Mr. Walters stated he spoke on the problems with the vehicle in a prior month's report. Mr. Walters continued that the vehicle is the salt truck and there has been erosion in the emissions and electronic mechanisms. All were in favor of passage, none opposed.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:

Mayor Nehez stated former Councilor Mr. Joe Buzalewski passed away. Mayor Nehez asked for a moment of silence for Mr. Buzalewski.

ADJOURNMENT:

A motion to adjourn was made by Ms. Domzalski, seconded by Ms. Noack. All were in favor of adjournment, none opposed. Meeting adjourned at 8:09pm.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council

VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.

September 13, 2017

Subject: Ledge Road Reconstruction Phase 2 Final Plans
Comment: Work has begun on the final plan design including reviewing proposed temporary right of way and County property records, preliminary drainage analysis for detention and water quality, maintenance of traffic analysis and additional survey required for the project. I brought in a resolution tonight to authorize the soil borings, testing and analysis for the project. The low bidder for the soil borings, testing and analysis was Intertek-PSI at \$4,298.00. SME bid \$4,450.00 and Terracon bid \$5,200.00. In addition, Euthenics will require \$202.00 to complete the soil borings elevations and coordination work.

Subject: S.R. 8 Flooding and Catch Basins Window Opening Study
Comment: Jason Walters and I met with ODOT at the area in front of the shopping center near Maple Avenue on August 31, 2017 to discuss the flooding problem on S.R. 8. My surveyor also took photographs and measurements of all of the catch basins along S.R. 8 between Ledge Road and Sagamore Road. We are trying to convince ODOT to correct the problem of the inadequately sized catch basin window openings on several of the catch basins along S. R. 8. I hope to have the study completed by mid October.

Subject: Presidential Subdivision Mill and Resurfacing Project
Comment: The Contractor, Karvo Companies, Inc. has completed the Gutter Milling of all 9 Presidential streets plus the milling of Maple Avenue. He has also completed the installation of the new 12 inch storm sewer on Kennedy Blvd. along with the new curb along Kennedy Blvd. The subcontractor, Specialized Construction, Inc. has completed the asphalt base recycling on Lincoln Drive, Washington Drive, Grant Drive, Lowrie Blvd., McKinley Drive, Monroe Drive and Roosevelt Drive. I anticipate the subcontractor will complete Jefferson Drive and Kennedy Blvd by the end of next Monday or Tuesday, providing the weather is good. I will remark the curb to be removed tomorrow and Friday. I originally marked approximately 1250 feet of curb removal and replacement. I will try to reduce this amount by approximately 400 feet. Karvo has not given me an updated time or estimate to complete the curb replacement.

Subject: Failing Catch Basin at the intersection of Victory Blvd. and Houghton Road
Comment: I have completed my analysis and survey of the failing catch basin at Houghton Road and Victory Blvd. Two 8 foot sections of 48 inch reinforced sewer pipe will have to be replaced along with the installation of one ODOT No.3 Catch Basin, one Scupper Drain and approximately 40 feet of 12 inch p

Subject: Summit County Soil and Water Conservation Service Meetings
Comment: Jason Walters and I met with a representative of Summit County Soil and Water Conservation Service on August 6, 2017 and August 25 to do the field audit for the Stormwater Management Program. We will meet with them on September 15 for additional training for the program.

Subject: Clogged Storm Water House Connection at 174 Kennedy Blvd.
Comment: I completed the survey and analysis for fixing the clogged storm water connection at 174 Kennedy Blvd, The cost of the repair should be less than \$9,000.00. The repair will involve installing 167 feet of new 4 inch PVC sewer pipe along Kennedy Blvd and replacing two driveway aprons and on section of sidewalk and connecting in to the existing 15 inch storm sewer along the east property line of 170 Kennedy Blvd.

Subject: McDonalds' Signing Variance
Comment: A Planning Commission Meeting has been scheduled for 6:30 on Wednesday, September 27, 2017 to discuss the McDonalds' variance for three signs on the face of their proposed remodeled building.



The Village of Northfield

Clerk of Court

Clerk of Court
Lisa Thellmann

Mayor
Jesse J. Nehez

September 13, 2017

To: Mayor Nehez

**Northfield Village Mayors Court
Monthly Disbursal
August - 2017**

Total to be disbursed: \$21,305.04

Total due to the State: \$2,029.50

Total due to Stow Municipal Court: \$0

Total due to the City of Stow: \$55.50

Total disbursed for restitution: \$4,260.17

Total due to the Village: \$15,015.37

**CC: Brad Bryan
Trish Ingrassia
Nick Magistrelli
Gary Vojtush
Alan Hipps
Jenn Domzalski
Renell Noack
Vacant**

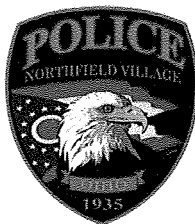


NORTHFIELD VILLAGE POLICE DEPARTMENT

Council Report
September 13, 2017

- Sgt. Urbanowicz is now officially out of any leave time and is done working for the Police Department.
- Lexipol is still ongoing and we are about half way done with the policy manual portion of the program.
- The department will be putting items up for auction on Gov Deals.
- The summer months are coming to an end and we will begin getting ready for fall time and winter. Preparations are being made for the Halloween Party.
- TAC report management system has been implemented and the Officers are getting used to using it. Getting used to this program should not take to long.
- Calls for service for the month of July: 783

Respectfully submitted by Sgt. John Zoligus



The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

September 13th, 2017

Activity Report

- A detailed copy of fire department activity is available upon request.
- As of *September 12th, 2017*, NVFD responded to a total of **512** incidents. We responded to a total of 814 incidents in 2016. **415** of those incidents were EMS related and **97** incidents were FIRE related.
- NVFD has provided mutual aid for **22** incidents, provided automatic aid **17** times, and received mutual aid for **15** incidents and automatic aid for **1** Incidents. (*Total MA received in 2013 was 13, 2014 was 15, 2015 was 22, 2016 was 28*)
- NVFD's average response time from time of call till time on scene is **3:14**

Fire Inspector / Prevention Report (September 13, 2017)

- 35 Annual Fire Inspections have been completed
- 9 Hood/Duct/Alarm/Sprinkler Tests have been completed
- 51 Standby Events at Hard Rock Rocksino

Department News

Bowen Building Review – Awaiting cost estimates and more detailed proposal drawings, additional information should be available at the 10/25 Council meeting.

Engine 3514 – All repairs completed and it is back in service

Smoke Detectors – We have smoke detectors available at the fire station. If you know of any residents in need, please have them stop by the FD and we will give them detectors and even help them install them if needed.

Hard Rock Rocksino & NVRC Stats – NVFD responded to 73 medical / 3 fire incidents at the Hard Rock and 69 medical / 2 fire incidents at NVRC Since January 1, 2017.

Questions - ?

"Our Family Protecting Yours"