

CHAPTER 888
Donation Boxes

888.01 PURPOSE.

The purpose of this chapter is to promote the public health, safety, and welfare and aesthetics of the Municipality through the regulation of donation boxes.

888.02 DEFINITIONS.

A donation box is a receptacle designed with a door, slot, or other opening that is intended to accept and store donated items, such as, but not limited to, clothing or household items. The definition of a donation box shall not include trailers where personnel are present to accept donations at all times that the trailer is present and accepting donated items.

888.03 REGISTRATION.

No donation box shall be placed or maintained on any property in the Municipality unless a permit for such donation box is obtained from the Building and Zoning Inspector. Permits shall be granted for each calendar year, and a new permit is required for each subsequent calendar year. The permit fee is \$250 per year and shall not be prorated based upon the time of the year the permit application is filed. Permits shall only be granted to recognized 501(c)(3) charitable organizations for donation boxes that meet the standards, location, and correction and removal requirements contained in this chapter. The permit applicant and holder is required to provide correct address, phone, and electronic contact information in connection with the application and permit and the name and contact information of a person or persons primarily responsible for placing, emptying, servicing, maintaining, and removing the box. Updated contact information shall be provided to the Building and Zoning Inspector during the year if such contact information changes.

888.04 STANDARDS.

Every donation box shall be maintained in a neat and clean condition and in good repair at all times. Specifically, but without limiting the forgoing, each donation box shall be serviced and maintained so that it is: free of dirt and grease; free of chipped, faded, peeling, and cracked paint; free of rust and corrosion; and free of cracks, dents, blemishes, and discoloration. Donation boxes shall be emptied regularly and within forty-eight hours of the primary contact person being notified that the box is full. Each box shall clearly state the name, address, and phone number of the charity to which the donated items will benefit.

888.5 LOCATION AND MAXIMUM NUMBER OF BOXES PER PROPERTY.

(a) No person shall place or maintain and no property owner or tenant shall permit or maintain any donation box in any location that obstructs the sight lines of vehicular traffic.

(b) No more than two outdoor boxes shall be permitted on any parcel of property or at any business location.

888.06 CORRECTION ORDERS AND REMOVAL.

Upon determination of the Building and Zoning Inspector that a donation box has been placed or is being maintained in violation of this chapter, an order to correct the offending condition shall be issued to the property owner, tenant, or primary contact person designated by the permit holder. The order shall describe the offending condition and actions necessary to correct the condition. Failure to properly correct the offending condition within three days after being provided with notice of the order, exclusive of Saturdays, Sundays, and legal holidays, may result in the filing of charges for violating this chapter. If the offending condition is not corrected within thirty days of the date of the notice or if proper contact information for a primary contact person has not been provided, the Municipality may remove the box from the premises and treat it as unclaimed property pursuant to Ordinance 608.16.

888.06 PENALTY.

Whoever violates any provision of this chapter is guilty of a misdemeanor of the fourth degree, punishable by up to 30 days in jail and a \$250 fine. A separate offense shall be deemed committed each day during or on which a violation occurs or continues.